



**CITY OF DANIA BEACH  
COMMUNITY DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**DATE:** September 27, 2011  
**TO:** Robert Baldwin, City Manager  
**FROM:** Robert Daniels, Director *Robert Daniels*  
**SUBJECT:** Request for Contract Extension – Building Department Services

The *Interlocal Agreement for Guaranteed Service* (ILA) relating to Building Code Services between the City of Dania Beach and Broward County will expire on September 30, 2011. City staff has prepared and processed a Request for Proposal for Building Department Services and the staff selection committee has recommended that the City award the contract to a private contractor (Agenda item 8.1).

Pursuant to the ILA, the contract may be approved administratively. Staff has worked closely with the County staff to ensure a smooth transition of services if the Commission approves the staff selection committee's recommendation. A brief transition period will be needed to allow the County to assist in bringing the new contractor on line and a separate ILA will be necessary to provide for Project Management Services for Community Redevelopment Agency projects. Staff contact with Broward County staff confirms that it would be prudent to extend the existing ILA for up to 90 days to provide time for the transition and negotiation of a separate ILA.

**STAFF RECOMMENDATION**

Motion to approve an extension of the *Interlocal Agreement for Guaranteed Service* relating to Building Code Services between the City of Dania Beach and Broward County for up to 90 days.